



Area/Activity: Covid-19 Whole School

Date: January 2022

This risk assessment is reviewed on a regular basis and when new public health or DfE guidance is released.

The key control measures are:

- Ensure good hygiene for everyone.
- Maintain appropriate cleaning regimes.
- Keep occupied spaces well ventilated.
- Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19.

The most important symptoms of Covid-19 are the recent onset of any of the following:

- A new continuous cough
- A high temperature
- A loss of, or change in, your normal sense of taste or smell

Hazards	Current Control Measures
<p>Risk of spreading virus due to poor hygiene resulting in indirect transmission of the virus</p>	<p>HYGIENE</p> <ol style="list-style-type: none"> 1. Children and staff use hand gel on entry to school, and at other times through the day as well as being encouraged to hand wash. 2. Hand gel dispenser outside of all classrooms and around the school – re-fillable (do not throw out) 3. Extra soap dispensers and re-fills in each year group area. 4. Washing hands posters replaced in all washing areas 5. Reminders how to wash hands properly – videos and posters. 6. Reminders to cough into elbow or tissue. 7. Staff may choose to wear face coverings if they wish.
<p>Risk of spreading virus due to poor ventilation resulting in indirect transmission of the virus</p>	<p>VENTILATE</p> <ol style="list-style-type: none"> 1. Keep windows open to keep air circulating but not to cause discomfort. 2. Have regular outdoor exercise breaks so that you can open doors and windows to allow fresh air in the classroom. 3. Upper hall windows and both doors open each day. 4. If using the sensory room or Octopus room, keep the door open for

	<p>ventilation.</p> <ol style="list-style-type: none"> 5. Air con and skylight windows used in the Studio. 6. Outer staffroom doors open – weather permitting. 7. Staff can sit outside or make use of year group areas or IT room if they prefer for breaks/lunch.
<p>Risk of infection due to lack of cleaning resulting in indirect transmission of the virus</p>	<p>CLEANING</p> <ol style="list-style-type: none"> 1. Frequent cleaning of surfaces in year groups, including touch points in toilets and on doors. 2. Keyboards in IT room wiped after class use. 3. Additional cleaning materials (cloths and spray) placed round the school, eg photocopiers, PPA room, hall, corridors, additional spaces. 4. Wipe staff room tables, chairs and sides frequently/after use.
<p>Lack of hygiene/cleaning when eating lunch resulting in indirect transmission of the virus</p>	<p>CLEANING</p> <ol style="list-style-type: none"> 1. EY, year 1 and 2 to eat lunch in hall; all others in classrooms – collect hot lunches from the hall – see rota for latest changes. 2. Year group tables wiped between EY and year 2. 3. Children collecting lunches to queue outside and enter by the computer door. If it is raining, queue by PE equipment but ensure distance from tables. Staff on duty to monitor. 4. Classroom tables wiped before and after use.
<p>Risk of spreading virus due to public health guidance not being followed resulting in indirect transmission of virus</p>	<p>FOLLOW GUIDANCE AND TESTING</p> <ol style="list-style-type: none"> 1. When an individual develops Covid-19 symptoms or has a positive test, public health advice will be followed – in these cases, individuals will not come in to school. 2. If anyone develops Covid-19 symptoms, they should be sent home and follow PH advice. 3. Staff will undertake twice weekly home tests and report their results. 4. Reminder emails and text messages are sent to staff regarding LFD testing. 5. Staff and pupils with a positive LFD test result should self-isolate and get a PCR test – they continue to self-isolate until they get their result. 6. All clinically extremely vulnerable (CEV) children should attend school unless a specialist has advised them not to attend. 7. CEV adults and staff are advised to follow the same guidance as everyone else but may want to think carefully about any additional precautions they should continue to take; a personal risk assessment can be written if required. 8. All staff have been encouraged to take up and offered vaccination appointments. Posters around the school promote the ‘five key principles’ and handwashing. 9. Reminders and up to date guidance is sent to parents with messaging around symptoms.

Visitors including governors, SEND professionals, peripatetic music teachers, parents	<ol style="list-style-type: none"> 1. Requested to take a LFD test before coming to school for a visit. 2. Asked to confirm absence of Covid-19 symptoms on entry. 3. Hands should be sanitised on arrival and where sanitiser is available in the room (or use of own). 4. Consideration will be given to the room the activity/meeting takes place in, ie ventilation, space and numbers in space. 5. Room/touch points to be wiped down after use.
Risk of suspected case whilst working in school	<ol style="list-style-type: none"> 1. If anyone develops Covid-19 symptoms, they should be sent home and parent or member of staff advised to follow PH advice. 2. If a child is awaiting collection, they should be moved, if possible, and supervised outside the school office by the boat or just outside the outside doorway of the classroom, ensuring all other children and staff are 2m+. If it is not possible to isolate them there, move them to an area which is at least 2 metres away from other people. 3. If they need to go to the toilet while waiting to be collected, they should use the disabled toilet. The room should be cleaned and disinfected using standard cleaning products before being used by anyone else by the person caring for the child wearing PPE. 4. PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). 5. Waste from people with symptoms of Covid and waste from cleaning of areas where they have been (eg tissues and cloths) should be double bagged and tied and left securely for 72 hours before putting in the communal waste bins.
Responding to positive test results	<ol style="list-style-type: none"> 1. <i>Close contacts</i> who are not required to self-isolate (exempt) are advised to take a PCR test (do not need to isolate whilst waiting for result); limit close contact with others; wear a face covering in enclosed spaces; limit contact with extremely clinically vulnerable. 2. Exemptions are: those fully vaccinated; below the age of 18 and 6 months; have taken part in or are taking part in a vaccine trial; not able to be vaccinated for medical reasons. 3. PH guidance followed. 4. PH/BCP reporting procedures followed and template letters sent. 5. The PH threshold guidance will be followed and subsequent enhanced procedures would be put in place if necessary, following the Local Outbreak Management Plan issued by BCP and PH Dorset.

Those at Risk				Select all groups at risk		
Children <input checked="" type="checkbox"/>	Vulnerable Children <input checked="" type="checkbox"/>	Staff <input checked="" type="checkbox"/>	Parents <input checked="" type="checkbox"/>	Volunteers <input type="checkbox"/>	Public <input checked="" type="checkbox"/>	Contractors <input checked="" type="checkbox"/>

With these control measures the risk is:		If the risk is measured as unacceptable, the event, project or activity must stop immediately
NOT REDUCED THE OVERALL RISK	REDUCED THE OVERALL RISK TO SOME DEGREE	CONSIDERABLY REDUCED THE RISK
		(ADEQUATELY CONTROLLED)
Further Control Measures Required		
Adequately controlled.		

Assessor's comments	
The 'Local Outbreak Management Plan' issued by BCP and PH Dorset will be followed and under consultation and risk assessment, enhanced procedures may be put in place, eg, distancing of groups.	
Name of Assessor	N St John
Signature of Assessor	
Date of Assessment	7/1/22
Manager's comments	
Name of Manager	
Signature of Manager	
Date of Sighting/Comments	