



ST. KATHARINE'S C.E. (V.A.) PRIMARY SCHOOL

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HEAD TEACHER: Mrs. N. St John

DEPUTY HEAD TEACHER: Mrs S Richardson



Grace ~ Integrity ~ Aspiration

IN YEAR APPLICATION INFORMATION

How can parents apply for an In Year school place:

Who can apply: Only a parent can apply for a place at a school. A parent is any person who has parental responsibility for or is the legal guardian of the child, as set out in the Children Act 1989.

Applications for In Year school places can be made via the BCP Local Authority

<https://www.bcpCouncil.gov.uk/Schools-and-learning/School-admissions/Requesting-a-school-place-during-the-school-year/Requesting-a-school-place-during-the-school-year.aspx>

In-year applications (ordinary) The allocation of any places which may become available during the year will be made on the basis of the current Admissions Criteria. There are no deadline dates for In-year applications. You must complete a Local Authority Application Form available from the Local Authority or you can apply online at <https://www.bcpCouncil.gov.uk/Schools-and-learning/School-admissions/Requesting-a-school-place-during-the-school-year/Apply-to-change-your-childs-school-in-year-application.aspx> Any parent with parental responsibility can apply for a place for their child at any time to any school. The Governing Body will decide whether a place can be offered at the school.

How and when will parents be notified if a place can be offered:

Once a decision has been made, parents will be notified by the BCP Local Authority.

The right to Appeal:

In Year Admissions Appeals: St Katharine's Primary School

Please access the BCP schools appeals website to information and how to lodge and appeal for either Reception, Year 1 or Year 2 form or Year 3, Year 4, Year 5 or Year 6.

Information about making an Appeal can be found here: <https://www.bcpCouncil.gov.uk/Schools-and-learning/School-appeals/How-to-appeal.aspx#:~:text=If%20you%20wish%20to%20make,a%20weekday%20during%20term%2Dtime>.