



# ST KATHARINE'S C.E. (V.A.) PRIMARY SCHOOL



## After School Club



### **Our Club**

St Katharine's After School Club is open Monday to Friday during term time (excluding bank holidays, inset days and the last day of term) from 3.15pm to 5.45pm.

Children are welcome to stay for the whole session or part of the session including the option of coming to the club after another in school activity. The daily charge is £11.50 per child and is payable for the session regardless of the time spent.

Children must be collected at the latest by 5.45pm and late collections may incur a charge. Children will be supervised at all times by trained staff.

We plan on having a range of activities for your child to participate in including games, homework corner, reading, arts and crafts and IT activities. Weather permitting, children are also able to play outside. All children will be offered a drink and a light snack.

If for any reason your child will be collected by somebody other than the named contacts on the registration form please let us know in advance. If your child will not be attending a booked session please inform the office as soon as you are able to, including holidays, sickness or other appointments etc.

Before booking your child into afterschool club parents must complete and return a Breakfast and Afterschool Club Registration Form. These forms can be downloaded from the school website, or a paper copy is available from the school office.

### **Our Commitment to you and your Child**

Our aim is to provide you with a high quality After School Club for children aged 4-11 years. We value our relationship with parents and carers in order to achieve this.

We also work in partnership with the school. Therefore for any children that attend the club we are fully aware of any medical and dietary requirements or other problems that may affect the child whilst attending the club.

In order for us to provide and maintain a high quality care service we will:

- Welcome you at all times to discuss any problems, queries or concerns you may have. We will also keep you informed of how your child is whilst in our care.



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- Provide a safe/secure, friendly and fun environment in which your child is to be cared for.
- Keep you informed of any changes to opening times or fees.
- Be reliable, consistent and friendly enabling us to build a good stable relationship with the children (and parents/carers) within our care.
- Inform you of any accidents which may have occurred during your child's attendance at the club.
- Inform you of any negative behavior which has occurred within the club and how we dealt with the situation.
- Inform you of any accidents which may have occurred during your child's attendance at the club. Any incidents will be reported in an Accident book and an accident form sent home.
- To provide activities appropriate for the child's age which they find interesting and fun
- Provide at least one member of staff to be present on the premises at every session who holds a valid first aid certificate.

It is very important to all staff that we are aware of any improvements that can be made within the club. In order for us to do this, we may send out some questionnaires from time to time. Any information will be researched and could contribute to improving our service to you.

## **Fees**

Annual Registration—Free

From September 2023

£11.50 per session, per child, 3.15pm-5.45pm, includes drink and a light snack. Fees payable in advance.

***Bookable and Payable on Wisepay or by childcare vouchers***

## **Opening Times**

Monday to Friday 3.15pm to 5.45pm

(Term time only excluding bank holidays and inset days)



**ST KATHARINE'S C.E. (V.A.) PRIMARY SCHOOL**

Rolls Drive, Southbourne, Bournemouth, BH6 4NA

School Office Tel: 01202 426663

Email: [office@skps.email](mailto:office@skps.email)