APPLICATION FOR FREE SCHOOL MEALS 2023-24



PLEASE DO NOT COMPLETE THIS FORM IF YOU HAVE NO RECOURSE TO PUBLIC FUNDS. SEE NOTES OVERLEAF FOR MORE INFORMATION ON THIS

Please provide **all** details below so we can carry out an eligibility check:

Revised April 2023

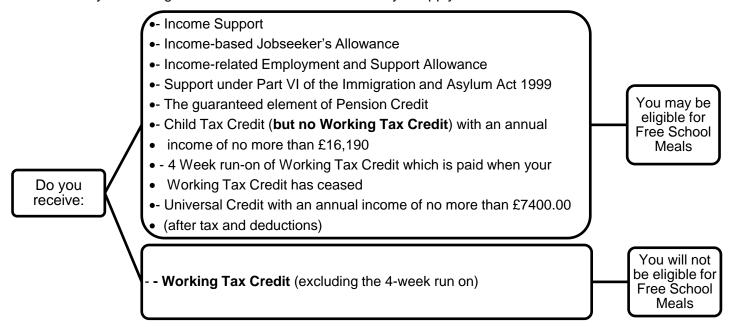
	Parent/Carer	Details	Your Contact Details		
Please Underline	Mr Mrs Ms	s Miss	Addres	S:	
First Name					
Surname					
Date of Birth	/		Postcode:		
National Insurance No.			Tel. No:		
Relationship to Child			Email:		
Child's Address, if different from yours			•		
Where applicable, was your child eligible for FSM in their previous school?	Yes □ No □				
Child Details:					
First Name	Surname	Date of Birth	Na	me of School	Date they Started at this School
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Data Protection Act 2018 Information will be held and used in compliance with the Data Protection Act 2018. If you would like to know more about how we use your personal information, please see our privacy notice which is available at www.bcpcouncil.gov.uk .					
Signature					
Name (BLOCK CAPITALS)					

PLEASE SEE NOTES OVERLEAF

HOW TO APPLY FOR FREE SCHOOL MEALS - 2023/24

What you need to do:

1. You will only be eligible if you are receiving a qualifying benefit. Please use the table below to establish whether you are eligible for Free School Meals before you apply:



Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

Children under the compulsory school age who are in full time, state-maintained nursery education (nurseries that are based at a Primary School) may also be able to get free school meals.

- Complete the application form fully and provide all the information we have asked for so that we can carry
 out a benefit check. You <u>do not</u> have to send in evidence of the benefits you receive unless we ask you
 to.
- 3. Please email your completed form to: fsm@bcpcouncil.gov.uk.

When we receive your completed application:

- We will check your benefit entitlement with data held by the Department of Work and Pensions, the Home Office and HMRC (Revenue and Customs) through a central Eligibility Checking System (ECS).
 If we cannot confirm your entitlement though this process, we will write to you to ask you to provide up-to-date evidence of the benefits you receive.
- We will confirm your Free School Meals eligibility by email. If you have not provided an email address, we will write to the address that you have used on this application.
- We will inform your child's school of your child's Free School Meals eligibility.

For applicants who have NRPF (No Recourse to Public Funds):

- You will need to complete our NRPF application form which is available on our website. Further
 information in regards to eligibility is also available on this page:
 https://www.bcpcouncil.gov.uk/Schools-and-learning/Free-school-meals/Free-school-meals.aspx
- Alternatively, you can request a form over the phone or via e-mail.

If you have any queries, please feel to contact us on 201202 123222, or e-mail us using fsm@bcpcouncil.gov.uk.